

# Pedro H. R. Bergamasco

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## Professional Summary

Automotive repair professional with 15+ years in Paintless Dent Repair (PDR), polishing, and workshop operations. Skilled in customer service, insurance inspections, invoicing, and parts procurement.

## Key Skills

PDR • Automotive Polishing • Customer Service • Insurance Estimates • Invoicing • Parts Procurement • Admin & Financial Support • Team Leadership

## Work Experience

### Admin Coordinator / PDR Technician | Pint Car OficinaLab – Sao Paulo, Brazil | 2009 – 2025

- Managed customer service and workshop logistics.
- Coordinated parts purchasing, invoicing, and insurance inspections.
- Performed PDR and automotive polishing.

### Freelance PDR & Polishing Technician | Independent Contractor – Sao Paulo, Brazil | 2022 – 2025

- Delivered mobile PDR and polishing services.
- Ensured punctual, high-quality repairs.

### Financial Assistant | Ekantika Consulting – Sao Paulo, Brazil | 2019 – 2021

- Handled accounts payable/receivable and reporting.
- Assisted with budgeting and financial documentation.

## Education

Postgraduate in Business – Getúlio Vargas Foundation, São Paulo, Brazil (2020) | Bachelor in Design – Maua Technological Institute, Sao Paulo, Brazil (2015)

## Certifications

PDR – Full Power Institute, Sao Paulo (2025) | Auto Polishing – (SENAI: National Service for Industrial Training), Sao Paulo (2017)

## Languages

English | Spanish | Portuguese

## Soft Skills

Proactive • Detail-Oriented • Strong Communicator • Team Player • Customer-Focused